



**UNIVERSITÀ  
DI TORINO**

**Object: Call for the Admission to PhD positions – XXXIX Cycle - a.y. 2023/2024 with scholarships co-funded by NPRR "NODES - Digital and Sustainable North West-project"**

**Deadline: 19<sup>th</sup> October 2023 at 12.00 (noon, Central Europe Summer Time)**

### **ART. 1 - PhD PROGRAMMES**

The Call for the admission to the following PhD Programmes of the 39<sup>th</sup> cycle, listed at Art. 2, is open at the University of Turin with the assignment of doctoral scholarships co-funded by NPRR "NODES".

The selection and assignment of scholarships takes place on specific topics, for a description of which please refer to the Information Sheet (Annex 1), available at the [NODES Call](#) webpage.

### **ART. 2 - LIST OF PROGRAMMES**

The University of Turin has collected the expressions of interest from companies, aimed at presenting research projects for doctoral scholarships co-funded by such companies within the NODES project as part of the 39<sup>th</sup> cycle, a.y. 2023-2024.

The positions in this Call of the University of Turin concern the following PhD programmes:

- Business and Management
- Experimental Medicine and Therapy
- Computer Science
- Innovation for the Circular Economy
- Cultural Heritage and Historical-Artistic Audiovisual and Multimedia Production
- Agricultural, Forest and Food Sciences
- Chemical and Material Sciences
- Earth Sciences

### **ART. 3 - PhD POSITIONS**

Available positions may be consulted in the Information sheet (Annex 1).

**Positions with scholarship marked by the item “Under reserve” will start only if the specific agreement is signed (in the process of being signed when the Call has been**



**signed) with the company/body funding the scholarship. Any updates will be published on the Information sheet (Annex 1), specifying if the position is confirmed or not.**

Specific information and the Curriculum Vitae template (Annex 2) are an integral part of this Call.

The Information Sheet (Annex 1) is published on the Doctoral School website at the [NODES Call](#) webpage, along with the Curriculum Vitae template (Annex 2).

The detailed information is the following:

- number of positions with scholarships, and their research projects;
- admission requirements;
- selection mode;
- evaluation criteria.

Updatings are possible within and not beyond the Call deadline concerning the following:

- any additional positions;
- the list of available research projects.

Such updatings will be given exclusively at the [NODES Call](#) webpage.

The dates and places where to carry out the examination, as well as any changes, will be published on the Doctoral School website at the [NODES Call](#) webpage when the call will have expired. This publication has the value of an official notification for all legal purposes, therefore the candidates will not receive any personal communication regarding the summons for the examination.

It is possible to carry out the oral exam via videoconference, subject to authorisation by the Examining Board. To this end, the candidate must submit a reasoned request when submitting the application pursuant to art. 6 or, in the event of impediments occurring after the submission of the application, with a reasoned request to be sent via email to the Examining Board whose e-mail addresses will be provided on the website of the Doctoral School at the [NODES Call](#) webpage.

The candidate must be available on the day and at the time established by the Board. Unavailability will result in the exclusion from the selection process.

For identification purposes and under penalty of exclusion from the selection procedure, each candidate is required to identify him/herself before the interview begins, showing the same identity document already sent, in copy, as an attachment to the application.



These reasons for exclusion do not operate if the candidate, in possession of a valid identification document, arrives on the day set for the interview in order to take the interview in person, if applicable.

Scholarships are assigned according to the ranking lists (Art. 9).

#### **ART. 4 - ADMISSION REQUIREMENTS**

Applicants of any citizenship and age can respond to this Call for Admission, provided that they meet one of the following requirements:

1. A degree awarded by an Italian University prior to Ministerial Decree 509/99, i.e. laurea vecchio ordinamento (L);
2. A second cycle degree awarded by an Italian University (pursuant to Ministerial Decrees 509/99 and 270/04, i.e. laurea magistrale (LM) or laurea specialistica (LS));
3. Second cycle academic qualification issued by the institutions belonging to the AFAM (Higher Artistic and Musical Education) sector suitable for access to PhD studies;
4. A Master's degree level or other equivalent academic qualification of a second cycle awarded by an officially recognised foreign university and granting access to PhD studies in that country;
5. Bi-national Master's Degree/second cycle degree (double/multiple degree or joint degree) suitable for access to PhD studies. In this case applicants may choose which degree to declare for the purpose of the application or may apply with the joint degree.

**Applicants whose degrees will be awarded after the Call deadline** may apply under the condition that their qualification is obtained **within the enrollment date**. Should they not obtain the qualification within the established deadline, they will not be admitted to the PhD programme, even in case a position was offered.

**Applicants who apply under the condition of receiving their qualification from an Italian institution, shall submit a self-declaration** with the list of exams passed (all the exams in their "corso di laurea magistrale" and "corso di laurea triennale" or "corso di laurea a ciclo unico"), with grades, CFUs (credits) and weighted average.

Applicants who already hold a PhD degree, or had a PhD scholarship in Italy (even not completed) may apply to positions without scholarship.

**Only requirements and qualifications acquired within the Call for Admission deadline may be evaluated.**

In order to be considered eligible to apply within this Call for PhD admission, higher education degrees awarded by non-Italian universities must be equivalent to an Italian second cycle degree and allows access to PhD studies in the country where the qualification has been issued. For the sole purpose of admission to this selection process, the Examining Board (Art. 8) will carry out a comparative assessment of qualifications in order to award the recognition of eligibility of international qualifications. The assessment of the eligibility of the foreign qualification is carried out on the basis of the documentation attached to the application for admission to this selection and, in the event that the documentation presented does not provide sufficient elements for the assessment, the Examining Board has the right to exclude these applications.

Applicants who hold a qualification issued abroad which allows access to PhD studies must therefore upload into the online application procedure the following documents:

1. Second cycle degree diplomas - Master's Degree level that allows admission to PhD level/3rd cycle studies in the country where the degree was issued, awarded by a recognized academic Institution, with final mark;
2. Transcripts of records of second cycle Degrees with complete grading;
3. Any other document useful for the recognition of eligibility (such as the Diploma Supplement or the *Dichiarazione di valore in loco* issued by the University or the Italian embassy/consulate in the country where the degree was issued, respectively; or a certification of eligibility issued by ENIC NARIC Centres).

Applicants whose degrees will be awarded abroad by the Call deadline and therefore apply under the condition that their qualification is obtained by the enrolment date, must upload their First cycle degree (Bachelor's degree) and the Transcript of records of first and second cycle degree programmes or of single cycle degree programmes.

Whenever those official documents are in a language other than Italian, English or French, a complete Italian or English or French translation of such documents, certified as true copies by either the issuing institution, the Italian embassy/consulate, or a body recognised by the Italian embassy/consulate, must be provided and uploaded onto the platform.

Applicants who obtained a recognition of eligibility issued by an Italian University to enter PhD studies (recognition aimed at the award of a corresponding Italian qualification) must submit in their applications the official declaration together with documents listed in points 1) and 2) of this article.

Recognition results of eligibility will not be communicated personally to applicants. Results will be published exclusively on the Doctoral School website, at the [NODES Call](#) webpage.



The publication has the value of an official notification for all legal purposes, therefore the candidates will not receive any personal communication regarding eligibility results.

Applicants who are holders or are applying for international protection and cannot submit the documents required in points 1), 2) e 3) of this article shall contact the PhD office (dottorati@unito.it) by the call deadline and will start a dedicated assessment procedure.

#### **ART. 6 - APPLICATION AND DEADLINE**

Applications must be submitted only through the online platform, accessible on the Doctoral School website at the [NODES Call](#) webpage.

**Applications must be completed and submitted through the online platform by and not later than the 19<sup>th</sup> of October 2023 at 12.00 (noon) Central Europe Summer Time. An application submitted beyond this deadline will not be taken into consideration and applicants will be excluded from the selection procedure.**

**Applications received by email or by any other way than the online platform will not be taken into consideration.**

Applicants must first register on the PICA (Piattaforma Integrata Concorsi di Ateneo) platform or access with SPID credentials (SPID credentials are mandatory for Italian applicants).

Qualifications and documents required by the chosen PhD programme and indicated in the Programme Information Sheet (Annex 1) **must be uploaded** within the application.

All documents must be uploaded in PDF format file.

In order to submit the application, the candidate must pay the application fee (Art. 7, if applicable) according to the procedures provided for online.

After completing their application, those candidates who access the PICA platform without SPID credentials must download, signed and re-upload their application onto the platform following the instructions described in the online procedure. The lack of signature and/or of the identity document are grounds for exclusion from the selection.

At the end, the application will be registered to confirm the submission. Applicants may check the status of their application on the PICA platform, at the “MyPICA” personal webpage.

Applicants with a disability may apply for a specific request about an individualised entrance examination. Upon request, applicants with a specific learning disorder may benefit from a 30% additional time as regards written examinations, where applicable. This request must be submitted following the information available in the online application procedure.



**Please note that the procedure for submitting the application via the online platform consists of several steps, which in some cases require several minutes of waiting. Applicants are kindly invited to submit their application well in advance before the deadline.**

**Applicants are responsible for verifying the correct completion of the online procedure and for properly submitting their application.**

**Complaints pertaining to any malfunctioning trouble due to website traffic overload close to the deadline will not be accepted.**

**Once the submission is completed on the platform it is no longer possible to make changes or to add documentation (with the exception of letters of reference, if requested). It is only possible to delete the application and submit a new one, which entails the payment of a new application fee, if applicable.**

**In case the application is withdrawn and a new one is submitted, candidates may regain the fee already paid for the previous application and use it for the payment of the new one.**

After the closure of the online procedure it is not possible to make any changes, corrections and/or additions, unless the previous application is withdrawn and a new application is submitted by starting a new procedure, which will involve the payment of a new registration fee, in cases where this is expected.

If the application is withdrawn and a new one is submitted, it is possible to recover the fee already paid for the withdrawn application and use it to pay for the new application.

After submitting the application, candidates may, in cases where it is envisaged (see Annex 1 of the Call), request letters of reference by filling in the appropriate section. The candidate may request the letters of reference within the same deadline for submitting the application (19<sup>th</sup> October 2023).

The referee will be automatically notified by the system and must personally fill in the reference letter form available in the online procedure and send it by the deadline of 19<sup>th</sup> October 2023 11.59 p.m. (Central Europe Summer Time).

**Letters of reference sent after the deadline, attached by the candidate, or sent by other means of the online procedure, will not be considered.**

#### **ART. 7 - APPLICATION FEE**

The application fee is € 50.00 for each application submitted. This payment is compulsory.

Payment must be made before submitting the application.

The payment of the fee does not imply the simultaneous submission of the application, which must subsequently be sent through the procedure.



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The fee for participation in the selection will not be refundable under any circumstances, including failing to submit the application.

Applicants responding to the Call for admission to PhD programmes with a foreign qualification which allows access to PhD studies are exempt from paying the application fee.

#### **ART. 8 - EXAMINING BOARD**

The examining Board is composed according to the University Regulations about PhD programmes.

The Examining Board is responsible for the whole selection and evaluation procedure, from the eligibility step to the interview and the finalising of the ranking list.

The Board composition will be published on the Doctoral School website at the [NODES Call](#) webpage after the Call for Admission deadline.

#### **ART. 9 - SELECTION AND EVALUATION PROCEDURE, RANKING LISTS**

Entrance examinations, aimed at assessing the applicant's attitude to scientific research, will be carried out according to the criteria outlined in the PhD Programmes Information Sheet (Annex 1).

Assessment results for PhD Programmes will be published on the Doctoral School website at the [NODES Call](#) webpage.

The Examining Board, which will draw up a ranking list for each PhD programme, will express an assessment of eligibility for the assignment of those scholarships bound to specific research projects/topics, taking into consideration the skills, experience and aptitudes of the candidates.

The final merit ranking lists will be published on the Doctoral School website at the [NODES Call](#) webpage.

**This publication is the sole official communication. Applicants will not receive any personal communication.**

Successful applicants will be admitted to PhD Programmes according to the final ranking list order and to the assessment of their project eligibility, according to the available positions of the PhD programme.

Should successful applicants withdraw, their positions will be assigned to qualified applicants according to the order of the final ranking list and to the assessment of their project eligibility.



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If applicants have obtained the same score in the ranking list, scholarships will be awarded according to their respective financial situations, in accordance with the Italian legislation and regulation on the right to study. Positions without scholarship will be assigned to the youngest applicant.

#### **ART. 10 - ENROLMENT PROCEDURE FOR SUCCESSFUL APPLICANTS**

Successful applicants must confirm their enrolment into the PhD programme **within 5 days from the publication of the final merit ranking list** through the online procedure described at the webpage [Immatricolazione/Enrollment](#).

Missing the deadline will result in the exclusion from the PhD programme.

The applicants **holding an Italian qualification** must upload the following documents:

1. Enrolment form FORM A;
2. Bank account details FORM B;
3. Self-declaration about job activities FORM C;
4. Confidentiality agreement for temporary members;
5. Copy of an Identity Document and of the Italian Tax Code (Codice Fiscale);.

The applicants **holding international qualifications** must upload the following documents:

1. Enrolment form FORM A;
2. Bank account details FORM B;
3. Self-declaration about job activities FORM C;
4. Confidentiality agreement for temporary members;
5. Copy of an Identity Document and of the Italian Tax Code (Codice Fiscale);
6. Original or certified copies of second cycle degree (Master's Degree);
7. Original or certified copy of Master's degree transcripts;
8. Original or certified copies of the "Dichiarazione di valore in loco" or Diploma Supplement (as per Art. 5) or comparability and verification statements of eligibility issued by ENIC NARIC Centres.

**Within 5 days from the publication of the final merit ranking list**, successful applicants must also pay the tuition fees for enrollment to the PhD programme as set out in the University [Regulation of Taxes and Contributions](#).

**The enrollment procedure is considered properly completed only if the fee payment is regularly made.**

**Applicants who applied under condition** of obtaining their Master Degree or equivalent second cycle degree must communicate the date of the award of their qualification **by and not later than the enrollment date** and proceed as follows:





- candidates with **qualifications obtained in Italy** must complete and send to the PhD Office (dottorati@unito.it) the Annex 3, available on the Doctoral School website at the [Immatricolazione/Enrollment](#) webpage.

- candidates with **qualifications obtained abroad** must send a copy of the diploma or certificate of achievement of the qualification to the PhD Office (dottorati@unito.it).

Successful applicants who do not provide the documentation within the terms and conditions set in this article lose the right to enrol in the PhD programme.

#### **ART. 11 - SCHOLARSHIPS: GENERAL CONDITIONS**

Scholarships will be assigned by the PhD Programme Board.

The annual amount of the PhD scholarship is € 17.500 (gross amount). This sum is subject to separate I.N.P.S. welfare contributions (gestione separata).

The scholarship is confirmed on a yearly basis, provided that the PhD candidate has completed the required programme activities during the year and that the PhD Board admits them to the following year.

The increase in the scholarship is established at fifty percent, for a total period not exceeding twelve months, for carrying out research activities abroad as provided for by the PhD Programme. This period may be extended up to eighteen months for co-tutelle doctorates, in consortium or agreement with foreign subjects.

PhD scholarships cannot be combined with any other kind of scholarship, except for those awarded by national and international institutions to support PhD candidates' training periods abroad. Furthermore, PhD scholarships cannot be combined with a research fellowship (assegno di ricerca).

Scholarships are not compatible with specialist training contracts, in accordance with the Italian Legislative Decree N. 368/1999, with apprenticeship contracts.

#### **ART. 12 - RIGHTS AND OBLIGATIONS OF PHD CANDIDATES**

Admission to a PhD programme obliges PhD candidates to full time attendance of the PhD programme. PhD candidates must regularly attend courses and carry out research and study activities within the hosting Department of the University, according to the procedures set out by the PhD programme Board.

PhD candidates may carry out tutorial activities for undergraduate and postgraduate students, as well as supplementary teaching activities as part of their training project; these activities



are eligible for an increase of scholarship. All activities must be previously authorised by the Examination Board for a maximum of forty hours per academic year.

Any possible income derived from paid activities may not exceed the amount of the PhD scholarship set out by the MUR (Italian Ministry of University and Research).

Regarding the attendance of PhD courses and the award of the PhD degree, the University Regulation of the Doctoral School and PhD Programmes shall apply.

#### **ART. 13 - INCOMPATIBILITY**

For the incompatibility regime, please refer to the provisions of current legislation.

#### **ART. 14 - ETHICAL CODE, CODE OF BEHAVIOUR FOR THE DEFENCE OF THE DIGNITY OF WORKERS AND STUDENTS OF THE UNIVERSITY OF TURIN, REGULATION ON RESEARCH INTEGRITY**

PhD candidates must comply with the Ethical Code, the Code of Behaviour ([Portale di Ateneo Codici di Comportamento](#)), and the Regulation on Research Integrity of the University Community issued by the University of Torino and available at the following link: [https://www.unito.it/sites/default/files/reg\\_integrita\\_scientifica\\_2016.pdf](https://www.unito.it/sites/default/files/reg_integrita_scientifica_2016.pdf).

#### **ART. 15 - PROCESSING OF PERSONAL DATA AND RIGHT OF ACCESS**

Personal data provided by the applicants will be processed, pursuant to the EU Regulation n. 679 of 2016 (General Data Protection Regulation, GDPR), for the execution of tasks outlined in this call.

The complete information regarding the data processing method is available at the University Policy Data webpage: [Il titolare, DPO e trattamento dei dati](#).

#### **ART. 16 - RESPONSIBILITY FOR THE PROCEEDINGS**

The Responsible for the administrative proceedings regarding the selection process is the Chair of the Examination Board, from the eligibility step till the publication of the final ranking list. The Responsible for the administrative proceedings regarding the Call for Admission is Dr. Antonella Trombetta, Head of the Research Direction.

#### **ART. 17 - REFERENCE TO THE REGULATIONS OF THE UNIVERSITY OF TORINO**

For all other terms and regulations not expressly set out in this call, the University Regulation of the Doctoral School and PhD Programmes shall apply.

Any changes or additions to this call will be announced on the Doctoral School website at the [NODES Call](#) webpage.



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The English translation of this call for admission is not binding for legal purposes. In the event of a dispute or disagreements, the Italian version of the call prevails.